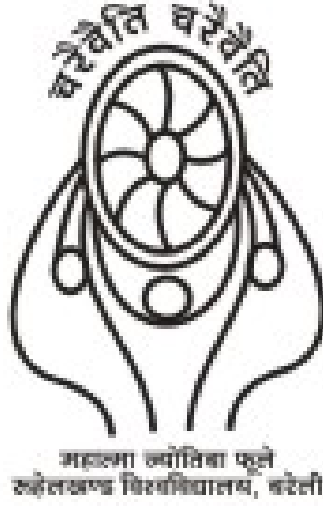


Guidelines and Procedure for Admission to

Ph.D. (Part-Time) Program

(As per clause 4.5 of Doctor of Philosophy (Ph.D.) Ordinance 2020, approved by Executive Council)
[Approved by Executive Council in its meeting dated 13 December 2021]



Directorate of Research

MJP Rohilkhand University, Bareilly (UP) 243 006 India

Phone: +91-5814022293; E-mail: office.dor@mjpru.ac.in

Website: www.mjprudor.ac.in/ www.mjpru.ac.in

Mahatma Jyotiba Phule Rohilkhand University, Bareilly
Guidelines and Procedure for Admission to Ph.D. (Part-Time)
Program through RET

(As per clause 4.5 of Doctor of Philosophy (Ph.D.) Ordinance 2020, approved by Executive Council)

[Approved by Executive Council in its meeting dated 13 December 2021 vide point no. 6.02]

A. GENERAL CONDITIONS:

1. Candidates seeking admission to part-time PhD program, should have minimum qualification and work experience in related/relevant/concerned field(s) as per clauses 3.1 and 4.5 of Doctor of Philosophy (PhD) Ordinance 2020.
2. Relaxation and Reservation of seats for OBC/ SC/ST/ PWD/ EWS/other category candidates shall be provided as per government norm applicable from time-to-time as per clause 3.2 of Doctor of Philosophy (Ph.D.) Ordinance 2020.
3. The foreign Nationals/NRI Candidates seeking admission in Part-time Ph.D. program must fulfill all requirement as per Govt. of India. They have to submit certified copy of all documents including Passport and visa for applying/joining the course.

B. ADMISSION/SELECTION PROCESS (as per the provisions of Doctor of Philosophy (Ph.D.) Ordinance 2020)

- (i) Directorate of Research will invite applications for admission to part-time Ph.D. in each academic session as per vacancy/requirement through Research Eligibility Test (RET)
- (ii) The list of selected candidates will be announced by Directorate of Research.
- (iii) The candidate will be provisionally admitted after completing admission process.
- (iv) The part-time Ph.D. scholar must appear for evaluation process at all stages of submission of the Thesis. (Clauses 11 and 12 of PhD Ordinance 2020)
- (v) All exiting academic regulations will be applicable to part-time Ph.D. scholars, unless specifically mentioned.
- (vi) The Part-time Ph.D. scholar must register in every semester till submission of thesis.
- (vii) The Registration will be done by Directorate of Research. The previous semester fee and other dues must be paid before registration in each semester.

C. ELIGIBILITY CRITERIA FOR PART-TIME PhD:

The eligibility criteria shall be the same as that for full time students (as per Doctor of Philosophy Ordinance 2020, M.J.P. Rohilkhand University, Bareilly). Additionally, the part-time candidates need to fulfill the following conditions and provide the relevant information along with the application:

- (a) As per clause 4.5 of Doctor of Philosophy (Ph.D.) Ordinance 2020, applicant must have been in continuous and required length of service with the sponsoring organization at the time of submitting the application form for admission and he/she must submit a 'Consent & No Objection Certificate' (as per appendix-1) from the employer stating that;
 - (i) He she is on the regular payroll of the organization.
 - (ii) He/ she is permitted to pursue studies on a part-time basis, and
 - (iii) His/her official duties will permit sufficient time for research.
 - (iv) Sponsorship letter (on letterhead of the sponsoring organization) should include an undertaking stating that the period of study of the candidate will be treated as on duty with

usual salary/ allowances. The candidate should also submit a certificate stating that the research facilities exist in his/her organization (which can be self-declared).

(b) Research Student working in full time sponsored research projects/ Faculty Members/Research Assistant in the University can also apply for admission to part-time Ph.D. program. However, they have to appear in RET for admission. Further, part-time Research Scholar working in sponsored research projects has to convert their mode to full-time, when the project completed.

D. PART TIME Ph.D. GUIDELINES: [as per clause 4.5]

The Candidates, who are working in reputed research organizations, academic institutes and industries etc. are eligible to apply for admission in "Part-time PhD program". They have to choose one of the eligible faculty as supervisor for guiding Ph.D. Research either from M.J.P. Rohilkhand University/affiliated govt. aided/government colleges or any from any other University/research institute/industries (from recognized research Centre/having MoU with university) in India and abroad. If main research Supervisor/Guide is from outside the country then one co-supervisor must be from this University or govt. aided/government colleges affiliated to this university.

Admission of Foreign nationals to part-time Ph.D. Program will be made as per University /U.G.C./Govt. Rules.

(a) Open state-of-the art seminar and research proposal (Synopsis) during interview:

One of the essential requirements for the admission in the PhD (Part –Time) programs candidate must present his/her research proposal in an open State-of-Art Seminar during interview process before the interview board approved by the Vice-Chancellor. In the State-of-Art Seminar, the research student is to present the current state of knowledge through a suitable literature survey about the specific problem on which he/she plan to pursue research work. The methodology that he/she intends to use to conduct the research, and the goals he/she intends to achieve on the completion of the research work should form an integral part of the research proposal presentation. The successful candidates in interview will undergo one semester pre-PhD course. The structure and evaluation process of pre-PhD course will be same for part-time and full-time scholars.

(b) Topic of Research and supervisor/co-supervisor

Once candidate successfully complete the pre-PhD course, the Directorate of Research will approve the topic, the supervisor, co- supervisor (if any) in the RDC. The same will be communicated to the candidates and his/her supervisor(s) after approval of Vice-Chancellor.

(c) Course Requirement

All part time PhD (Part-Time) programs candidate will be required to complete one semester pre-Ph.D. Course work as per the existing PhD ordinance 2020.

(d) Residency Period

The selected part-time scholars will be required to reside at the place of work/Institute for a period of not less than one semester six months (180 days) in the first year of PhD Programme. However, it

may be waived off by Vice-Chancellor on the recommendation of Director of Research in the case of eminent scientist/reputed educationalist/honored industrialist/higher officer of defence/Judges (high court, Supreme court)/senior advocate working at high position in high court/supreme court having LL.M degree/Postgraduate degree with 10 year working experience IAS/IPS/IRS directly appointed by UPSC having 10 year working experience on the written requests from the concerned candidate.

(e) Research Progress Monitoring

The research progress of each part-time research scholar will be monitored by the Directorate of Research (DoR) through concerned supervisor at least once in a semester. The Directorate of Research will assess the performance to be satisfactory or "unsatisfactory at the end of each semester. For this purpose, each research candidate will be required to submit a progress report (in a given format) to the Directorate of Research by the stipulated date and shall make a power point presentation for the same before the duly constituted committee (by the Vice-Chancellor) at the end of each semester.

The supervisor(s) shall forward their recommendation regarding the performance of the research candidate after receiving the progress report before the beginning of the next semester and the record of the progress report shall be maintained by Directorate of Research. If the progress of a research candidate in a semester is evaluated as satisfactory by the supervisor. Satisfactory grade/Marks/letter will be awarded to the research candidate for that semester. If the progress is evaluated as UNSATISFACTORY by the supervisor, the evaluation will then be submitted to Directorate of Research with an award of UNSATISFACTORY grade/Marks/letter will be issued. On the recommendation of supervisor, Directorate of Research (DoR) with the approval of Vice-Chancellor may provide one extra month for submission of satisfactory progress report.

(f) Duration of Part-time PhD program:

The minimum duration for Ph.D. thesis submission will be four-year (48 months), from the date of registration including time utilized at different place (other than approved research Centre) with the permission of Ph.D. supervisor for research related work. It is essential to stay minimum 180 day at the approved research Centre by the university. Part-time registered research scholar may submit his/her Ph.D. thesis in maximum in FIVE years. However, candidate may request for two-time extension for a period of six months each (maximum one year) by paying applicable fee.

(g) Conversion of full-time to part-time mode and Vice-versa: [as per clause 4.5 (ii)]

The conversion of full time to part-time and part-time to full time mode of PhD is normally not encouraged. However, on the request of candidate such PhD mode conversion is possible subjected to following conditions:

- (i) The candidate interested to change his/her mode of PhD should apply in writing given reason(s) for such conversion to Director, Directorate of Research, MJP Rohilkhand University Bareilly by paying applicable fee.
- (ii) The case will be put in the concerned RDC for decision subjected to the final approval by the Vice-Chancellor.
- (iii) The minimum time to award the PhD degree will be counted from the date of conversion as per PhD degree ordinance 2020. The time spent previous to mode conversion of PhD degree will not be considered.
- (iv) After conversion of PhD mode, the candidate has to pay the applicable fee of the new mode of PhD.

- (v) Only one chance will be given to a scholar for mode conversion in the entire period of the PhD program.

(h) Open Pre-Submission Seminar: As per the M.J.P. Rohilkhand University, Bareilly, Doctor of Philosophy (Ph.D.) Ordinance 2020 (as per clause 11.2 of MJPR University Doctor of Philosophy (Ph.D.) Ordinance 2020)

(i) Thesis Submission: The thesis submission will be governed by the clause 12 of Doctor of Philosophy (Ph.D.) Ordinance 2020.

(E) FEE STRUCTURE: [as per clause 4.5 (iii)]

(i) Fee for part-time research:

Details	Indian National (in Rs.)	Foreign National/ NRI (For Non SAARC countries)	Foreign National/ NRI For SAARC countries)
Ph.D. (Part-Time) Application Fee	10,000 (for Gen/EWS/OBC) 5,000 (for SC/ST/)	USD 150	USD 75
Admission Fee (One Time)	1,00,000 (all category)	USD 2200	USD 1500
Caution Deposit	10,000/-	USD 500	USD 150
Tuition/Research Fees per Semester	50,000	USD 1500	USD 700

#the above prescribed semester fee is for candidates admitted in the current academic Year 2021-22. For these students, the semester, term, and admission fees will be revised upward every year. (Unless the Authority/government announces any new additional fee, which will be passed on to all existing students irrespective of their year of entry)

(ii) Fee for Conversion of full-time to part-time mode and Vice-versa:

Details	Indian National	Foreign National/ NRI (For Non-SAARC countries)	Foreign National/ NRI For SAARC countries)
Full-time to part-time mode fee	50,000 (for Gen/EWS/OBC) 25,000/- (for SC/ST)	\$ 1000	\$ 500
Part-time to Full-time mode fee	1,00,000 (for Gen/EWS/OBC) 50,000/- (for SC/ST/)	\$ 2000	\$ 1000

(F) AMENDMENT OF RULES:

These rules can be amended by the approval of Vice-Chancellor depending upon the academic requirements of the University from time-to-time.

(G) INTERPRETATION OF RULES:

For any interpretation and difficulty of these rules, the matter shall be referred to the Vice-Chancellor and decision of the Vice-Chancellor shall be final.

Note: Documents required for provisional admission to part-time PhD program:

1. HSSC/XII Marks Sheet / “A” Level or equivalent certificate examination passed
2. SSC/X Marks sheet certificate or equivalent certificate
3. Eligibility Certificate from concerned University
4. School / College Leaving / Transfer Certificate
5. Migration Certificate
6. Nationality Certificate / Citizenship Certificate (applicable for Foreign Students)
7. VISA (Either working / business/Study) of NRI / Guardian of NRI (applicable for Foreign Students)
8. Employer Certificate or Salary Certificate of NRI/No Objection Certificate (annexure-1)
9. Passport copy of NRI / Guardian of NRI / Passport of the Candidate (applicable for Foreign Students) Transcripts, if any (applicable for Foreign Students)
10. Equivalence Certificate from Association of Indian Universities, Delhi (applicable for Foreign Students)

Appendix-1

Format for obtaining **No objection certificate** from employer
(To be submitted on official stationery of organization along with application form)

No objection certificate

This is to certify that Mr/Ms.-----is working in our organization-----
-----since.....

The Organization/University/Institution has no objection if is admitted to part-time Ph.D. programme of M.J.P. Rohilkhand University, Bareilly. The Organization/University/Institution will grant/provide leave as and when required and all necessary facilities to the employee in order to complete all components of PhD programme.

Date

Signature of Head of the organization with Seal